# **ProtectUK**

# **Security Checklist for Businesses**

### ProtectUK publication date

28/12/2022

the retail and night time economy premises, such	as the lead up to the New Year and national
holidays. During this period we can see a significa	ant increase in the number of people visiting retail
and night time economy premises. This checklist	will help to ensure that the right protective security
measures are in place.	
	Review your Security and Business Continuity Plans
	Identify your risks, based on the current threat
	Increase staff vigilance: Ensure all staff are
1 1	fully briefed to positively engage with customers
	and report any suspicious activity to security or police
	Enhance your security presence where
	appropriate and consider staff patrolling in high visibility clothing
	Security officers should have a visible presence,
	clearly display their ID badges and be briefed
	Review your Emergency Assembly Point
	Review and communicate any

emergency/evacuation procedures to staff and

ensure all necessary equipment, including first aid

This checklist has been created to assist businesses during periods of increased visitor footfall within

	•
	Review Evacuation, Invacuation and Lockdown
	procedures. Ensure that you have plans for
	vulnerable staff and visitors and designated
	marshals to support this activity
	Check the ability to control access points to your
	premises
	Check CCTV is fully operational and that you have
	available staff members who are trained to
	operate it
	Unattended Items: Ensure staff understand how to
	respond to unattended items. Do staff know the
	HOT principles?
<del></del>	

supplies, are readily available

## For further information visit:

- NPSA
- Venues and Public Spaces Guidance,
- Emergencies: preparation, response and recovery

#### **KEYWORDS**

PROTECTIVE SECURITY
BUSINESS CONTINUITY
INCIDENT MANAGEMENT
RISK
STAFF

#### **PAGE CATEGORY**

**NEWS & VIEWS**